

Dated: 25 October 2014

MINUTES OF A MEETING OF THE ANARCP PLENARY COMMITTEE HELD AT SHAPE ON 23 OCTOBER 2014

Present:

Lis JensenDNKRudiger NeitzelDEUGraham RobertsonFRADoug ManochaGBRJelle BatstraNL NTorstein HammargrenNORVincenzo ArzeniITA NAtilla AktugluTUR	orary President surer ber NatRep NatRep NatRep Dep NatRep NatRep atRep Dep NatRep NatRep NatRep NatRep NatRep Dep NatRep Dep NatRep etary
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Item 1 - Opening Remarks - Chairman. The Chairman welcomed all to the Plenary Committee Meeting. He indicated that the meeting had a full agenda and that time should not be wasted on unproductive discussion.

Item 2 - Review and Approval of the Agenda. The agenda was approved.

Item 3 - Approval of the Minutes of the Last Meeting. The minutes of the meeting of 22 May 2014 was approved.

Item 4 - Staffing.

The Chairman reiterated the rules relating to claiming for lunch and a. indicated that the Treasurer would coordinate payment.

Mr Bulling stated that ACO Directive 50-1 would be promulgated by b. December 2014. He indicated that travel expenditure for ANARCP was not included in this document and he would address this omission to the appropriate office at SHAPE.

Item 5 - Bye Laws. The Chairman gave an overview of the draft Bye-Laws and the redrafting process after the AGA held in May 2014. The Chairman reiterated that the draft Bye-Laws had been agreed at the Plenary meeting in October 2013. He indicated that he appreciated the work done and comments made by all members of the Plenary Meeting. As a result of the AGA in May 2014, two major changes had been made to the draft Bye-Laws, these related to Life Membership (para 1.3) and the quorum (para 2.5). After discussion, some additional changes were agreed to the following:

- Para 1.3 Delete existing text and insert 'Honorary membership may be conferred by the General Assembly on persons who have given outstanding service to the Association or to retired NATO Civilian personnel in general.'
- Article 2 Remove 'AND EXTRA ORDINARY MEETINGS'
- Para 4.2 Insert at the end of the para (', if appointed')
- Article 3 An Honorary President shall serve for a three year term and be subject to re-appointment. The Executive Committee shall submit nominations for the post of Honorary President to the membership.

With the above changes, the Plenary Meeting agreed the draft Bye Laws, which would be subject to agreement by the AGA as per the revised quorum. The Chairman indicated that the Secretary would provide members of the Plenary Meeting with the agreed version. **Action: Chairman & Secretary.**

Item 6 - Financial Matters. The Treasurer presented his report for 2014 and the draft budget for 2015, which are at Annex A and B respectively.

There was some discussion on the taxation position of the ANARCP accounts. The Vice Chairman indicated that in his view the accounts should be exempt from tax. This point will be investigated by the Treasurer **Action: Treasurer**.

The Chairman stated that the contribution to the CNRCSA might be increased to 5 EUR. This may eventually result in an increase in ANARCP membership fees. There was some concern over this increase. It was agreed that any increase in membership fees would have to be subject to agreement at the AGA. The Chairman stated that he saw no reason to increase the fees in the forthcoming year.

The Treasurer reiterated the ANARCP international account details, which are detailed below:

ANARCP Account: FORTIS Bank account. IBAN : BE57 2700 4624 7835 BIC : GEBABEBB A.N.A.R.C.P. - A.P.C.R.O.C. 7010 SHAPE, Belgium

Life membership. It was agreed that as a result of the decision at the GA in May 2014. There would henceforth be no new award of Life membership from the date of the GA. This point is included in the new draft of the bye laws.

Item 7 - Update on NATO Health Insurance Matters

Mr. Bulling provided a detailed briefing on NATO Health Insurance matters, which is at Annex C.

Mt Bulling reminded the meeting that the next Joint Consultative Board (JCB) meeting would take place on 31 October 2014.

Item 8 - Updates.

a. **NATREPs** The following NATReps are included at Annex D: BEL, DEU, FRA, GBR. TUR, ITA.

b.

(1) Mr Neitzel, the DEU NATRep stated that ANARCP members living in Germany pay the highest Supplementary Insurance. He suggested that this must be investigated by the active staff. In response to a question regarding taxation of pension, the Vice Chairman reiterated that pensions are taxable, hence the tax adjustment.

(2) Mr. Batstra the NLD NATRep stated that there had been a few problems with AWC in the Netherlands, particularly with regard to Alzheimer's suffers.

(3) Mrs Jenson the DNK NATRep stated that they'd had a social event in the summer otherwise it was quiet

(4) Mr Hammargren, the NOR Deputy NATRep stated that they too had had a social event in the summer and that it was quiet in that part of Scandinavia.

(5) The Chairman agreed to write to the commander at Izmir to encourage him to provide internet access to the Turkish NatRep. Mr Aktuglu will provide the correct address of the commander. Action: Chairman & Mr Aktuglu

It was agreed that there should be a standard format for the NATReps report and that these should be submitted for distribution to the Plenary Meeting prior to the meeting. The Secretary agreed to produce a NATRep reporting format. **Action: Secretary.**

The Chairman stated that he would examine the NATReps' reports carefully after the meeting and would agree on what action needed to be taken for each action item therein. **Action: Chairman & Secretary.**

c. Confederation of NATO Retired Staff Association. The Chairman briefed the meeting on CNRCSA matters. He indicated that the last meeting had taken place on 21 October 2014. He also mentioned that the confederation was having trouble communication with the JCB but during the meeting of 21 Oct Mr. Pierre MOREAU-PÉRON, the new Director of human resources, acting deputy Assistant Secretary General, and Director of the Executive Management Division, agreed to have this problem resolved. The Confederation

reorganisation is on track and most of the ANARCP NatReps will become the regional representatives of the confederation.

Item 9 - Administrative matters.

Website. The Chairman stated that he and Secretary had been busy with a review of the ANARCP website. After discussion, it was agreed that it was desirable to have a private part of the website. The Secretary stated that whilst all agreed that the website needed updating few volunteers were forthcoming. He asked Mt Vanderwal to approach his Deputy with a view to her taking up the role of Website Content Manager. **Action Mr Vanderwal**

Membership. The Chairman reassured the meeting that the Secretary had a complete and up to date list of members, which currently stood at 1103 and that a summary of the membership, broken down by region would be included in the minutes. The Secretary stated that he worked closely with the NATReps to ensure that this was correct and would ensure that his database was made available to the NATReps. The current breakdown of ANARCP membership by region is.

BEL	222
DNK	23
FRA	37
DEU	193
ITA	85
NLD	323
NOR	46
TUR	62
GBR	112
Total	1103

Afternote: The above numbers take account of recent deaths and new members. However, note that the following are deceased, but have surviving relatives still on the database [No. 1508 Mr Straetz DEU member, No. 559 Mrs Groenendijk-Veer, NLD member]. Information relating to the survivors of two other deceased members is awaited. The Secretary will liaise with the NATReps relating to outstanding issues. **Action: Secretary**

35th Anniversary Booklet. It was agreed that there should be an ANARCP 35th Anniversary Booklet.

Item 10 - Any Other Business

DEU Legal Case. Mr Neitzel briefed on the legal case relating to Mr. Rainer Roepke. He reiterated that this was not a personal case, but one which was fought on behalf of everybody paying tax in Germany. AAPOCAD had agreed to reimburse 1.600 € of the total costs. He asked the ANARCP to consider whether a similar grant could be made by ANARCP. The Chairman stated that he believed that this should be a CNRCSA matter and as a result has had the item placed on the agenda of the next meeting of the Confederation

Translation. Mr Neitzel stated that he wished to make a case for a small contribution towards translation and reproduction costs related to the AWC benefits guide. The

Chairman agreed to look into the matter but advised that no action be taken for the time being as the guide is being rewritten. **Action: Chairman.**

Item 11- Date and Place of Next Meeting. The next Plenary Meeting will take place on 19 May 2015. The General Assembly will take place on 20 May 2015.

Item 12 - Closing Remarks. The Chairman thanked all for attending and wished them a safe journey home. He especially thanked Laurie Daykin who, as the Secretary, had organised this meeting and who had been of great assistance.

Peter Ludford

Peter Ludford Chairman

Annexes:

- A. Financial Statement 2014
- B. Draft Budget 2015
- C. Update on NATO Health Insurance Matters Briefing by Mr. Bülling
- D. NatRep Reports
- E. Contact details of the Executive Committee Members and NatReps

Budget **ANARCP FINANCIAL STATEMENT PER 30.09.2014** in euro 2014 (From 01.01.14 until 30.09.14) **EXPENDITURES** POSTAGE 450 196.08 **ADP** Allowance 700.00 700 **STATIONARY** 0.00 1150 **BANK CHARGES** 23.40 30 HOSPITALITY 0.00 150 WEBSITE 0.00 150 **TEL NATREP** 2.80 25 TRAVEL 2,285.70 3500 **MISCELLANEOUS** 5,723.00 2200 LOCAL ACTIVITIES (Nat rep) 1,036.00 4700 GENERAL ASSEMBLY + Exec Cottee 3,917.00 3970 13,883.98 17025 INCOME FEES MEMBERSHIP 2,255.00 12000 1,636.50 2200 TRAVEL INTEREST EARNED (4,7 + 1379,9) 1,379.55 1250 DINNER G A 1,560.00 1575 6,831.05 17025 **RECONCILIATION ASSETS/ACCOUNTING** BANK per 01.01.14 13,875.24 SAVINGS per 01.01.14 99,180.81 113,056.05 INCOME 6,831.05 **EXPENDITURES** 13,883.98 106,003.12 BANK per 30.09.2014 5,447.46 SAVINGS per 30.09.2014 100,555.66 106,003.12 DIFFERENCE 0.00 Miscellaneous: Confed. Membership 2,176.00 Legal case NI 3,500.00 Flowers 47.00

Annex A

J.E.D. 15/10/2014 Total:

6 Chairman: Peter Ludford, Chemin des Théodosiens 159, 7060 Soignies, Belgium. Tel +32 67 33 50 13 E-mail peterludford@skynet.be ANARCP J1, 7010 SHAPE, Belgium

5,723.00

ANARCP DRAFT BUDGET 2015

in euro

EXPENDITURES

INCOME

FEES (800 x 15)	12,000.00
AGA/DINNER	1,575.00
TRAVEL	1,800.00
INTEREST EARNED	1,400.00
	16,775.00

PROJECTED CHANGE OF NET WORTH

Bank per 1 ctober 2014	5,447.46
Savings per 1 October 2014	100,555.66

	106,003.12
Income	16,775.00
Expenditures	16,775.00
	106,003.12

Yearly contribution remains 15 euros.

Exchange rate October 2014

	15 euros	
0,793 £	=	12 £
1,27 US\$		19 US\$
1,42 CA \$		21 CA\$
7,445		
DKK		112 DKK
8,28 NOK		124 NOK
2,883 TL		43 TL
	1,27 US\$ 1,42 CA \$ 7,445 DKK 8,28 NOK	0,793 £ = 1,27 US\$ 1,42 CA \$ 7,445 DKK 8,28 NOK

JED 15/10/2014

Chairman: Peter Ludford, Chemin des Théodosiens 159, 7060 Soignies, Belgium. Tel +32 67 33 50 13 E-mail peterludford@skynet.be ANARCP J1, 7010 SHAPE, Belgium

Briefing on NATO Health Insurance Matters - Briefing by Mr. Bulling

The most important points are summarized in the CNRCSA Newsletter number three, dated 15/04/2014.

1. **Primary insurance including - cost containment with regard to the NATO insurance/ supplementary insurance.** The AWC claim form will be amended to read 'amount of reimbursement by another SOURCE '. A check-box will be included where the insured could certify that he/she is not eligible to claim from another source. It was also confirmed that any other national or private Social Security Scheme fulfills the condition of another primary insurance. The issue of NWS is very complex. The fact is that it can be demonstrated that the NWS, through the medical 'consumption' it induces, has an impact on the basic coverage too. It was agreed that NATO PSS will write to the CNCSC, the policyholder, to take action. A special WG might be formed in due time to tackle this issue.

2. Direct Billing. The CNRCSA has received numerous angry reactions of beneficiaries indicating the loss of under-standing to accept the compromise of the CNRCSA. It should not be overlooked that the requirement to submit a Dental Cost Estimate Form (to be completed by the dentist) to the medical services of AWC remains. They will confirm the amount the insured is entitled to and that the treatment is medically necessary and the amount within reasonable and customary charges. The possibility of complaints to be sent to the new SecGen by registered mail is highly likely. NATO PSS continuously repeats her position being a matter of principles as laid down in JCB-WP (2014)0009 dated 01/08/2014 (e-mail 29/06/2014 to be read). After a lengthy discussion at the last JCB WG on 13/10/2014 it was agreed to look into the possibility of hardship when high dental bills are the result of a 'medical' reason. The CNRCSA EXCOM agreed at its meeting on 21/10/2014 to re-address this important issue at higher NATO Management level for further discussion to reiterate its compromise that these invoices should be exceptionally accepted by AWC without prior payment by the insured but with the understanding that written proof of payment must be provided WITHIN ONE WEEK after the AWC reimbursement has been received by the insured.

3. **Fraud Handling**. NATO is considering combatting fraud and a clear policy will be included in the revised NBG. It is also the opinion of the CNRCSA that fraud should not be tolerated being a cost containment measure. The consequences of such misconduct may include, but shall not be limited: to disciplinary sanction: loss of eligibility for participation in the NGIC: refund of wrongfully payments by AWC from the pension scheme: information to the national authorities.

4. **Remedial Actions**. To ensure a robust medical insurance cover and a stable premium in line with cost containment measures, NATO PSS has indicated that the use of generic medicine will become mandatory and that the cost reimbursement of a private room for a one-day hospitalization might be declined. Another action concerned the RMCF asset and liability study. This study is still in draft form and is currently redrafted to include new parameters and possible options. The interpretation of the vested rights concerning the deletion of the footnote to article 51.2 of the NCPRs is still with the NATO Legal Office for clarification.

5. Update of Documentation. A) The rewriting of the NGIC is ongoing and might be completed end this year. The draft version of the revised NGIC has been forwarded to NATO by Allianz France recently. It is understood that this contract in its final form will be signed by the NATO HQs Financial Controller and the ASG Executive Management. The Chairman of the CNRCSA has written to NATO ASG Executive Management requesting that both Confederations be consulted prior to the finalization of this highly important document to ensure a proper coordination process. B) The revised NBG might be available online and in hard copy in spring 2015. Each beneficiary will receive a hard copy distributed by AWC.

Care At Home. You might recall that the CNRCSA has investigated the 6. insurance market for a stand-alone supplementary cover for the retired NATO community with some 6500 potential beneficiaries for non-medical home care. It is understood that the services provided do not belong to the medical domain, but to the social one and could be rendered to a beneficiary at home by family members and friends. Help and support in washing, feeding, dressing and mobility are some of the services offered to the insured person who are in the situation of permanent incapacity, but do not fulfil the criteria for the cover of the current medical health plan. In addition, such a non-medical cover would be in line with the current political understanding of many NATO countries stressing the need for residential care, thereby minimizing the later admission into a nursing home. It is with regret that the CNRCSA has to advise its community that such a supplementary insurance, which would have had to be financed 100% by its members, after the Nations and the CNCSC have decided in 2009 not to partially fund this project, will not go through. All insurance companies contacted had several conditions, like: mandatory affiliation of all retired staff, age limitation of 75 or 80 years and the benefit-cost relationship which made further discussions impossible for the CNRCSA. Consequently, the CNRCSA EXCOM at its meeting on 21/10/2014 decided to close this issue for the time being. Maybe the insurance market will follow up on the political will for nonmedical residential care in the years to come.

7. **Retention of Bills.** The CNRCSA repeated its concern that a new policy was tacitly introduced by NATO and AWC without informing the insured community leading to unnecessary confusion and frustration. Furthermore, approximately 50 % of the CNRCSA members do not have or are not familiar with a computer and consequently, forward their claims with the original invoices to AWC by postal service. The new policy, however, will be reflected in the revised NBG and will be highlighted by AWC at any briefings given in the meantime. Attention was drawn to my e-mail dated 29/05/2014, which explains the necessity of the retention of bills to its Board members and National Delegates.

Summary. The claim handling service of AWC has improved and the beneficiaries now understand the support system, including a helpline, client services, and medical service. However, one must realize that some 'flexible interpretations' of the NGIC are no longer possible. Cost containment measures have priority in order to safeguard the existing benefits and keep the premium rates stable. Nevertheless, experience has shown that AWC, as third party administrator, is always prepared to help the beneficiaries in their endeavours for clarification. However, it must be realised that the final decision concerning the interpretation of the NGIC is made by NATO, as the Policy Holder, and ALLIANZ France as the Main Insurer in line with the Belgian Social Security legislation.

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Report by the BEL NATRep

In Belgium, we have 219 members, 8 new members and 1 passing away.

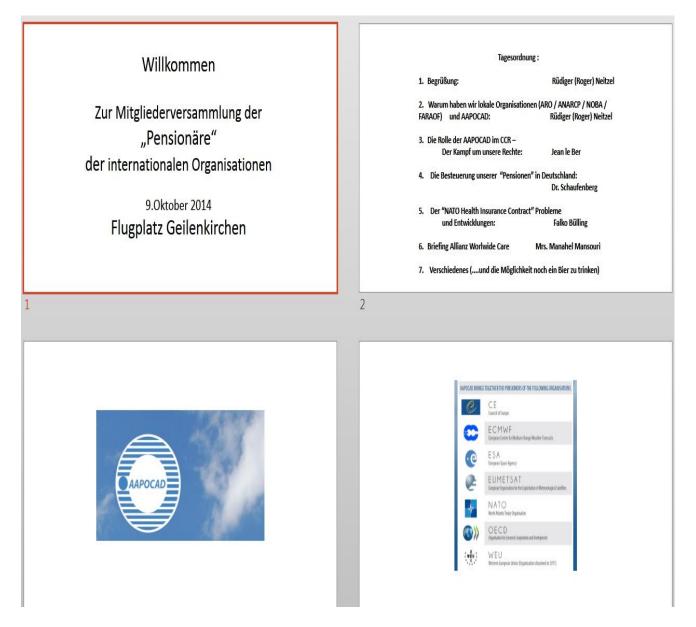
As an observer, I am attending SCSA monthly meeting, to foster relationship between active members and retirees. As per some retirees' request, we reached an agreement to have a common function. More than likely it will take place during the SCSA New Year function in January 2015.

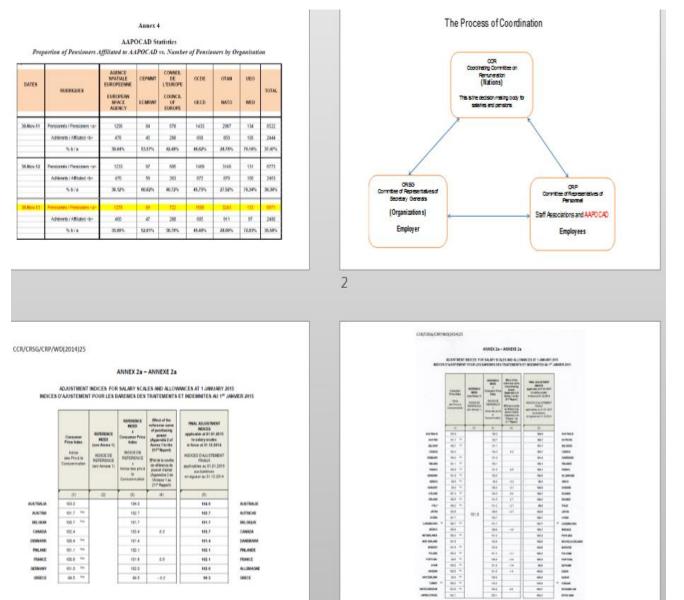
Letter for potential members, by laws, constitution and Secretary and Nat rep Bel POC are now posted on SCSA Web page.

Renewal of the SHAPE access pass is ongoing.

Jean Vanderwal (BEL NATRep)

Report by the DEU NATRep





Rudiger Neitzel (DEU NatRep)

Report by the GBR NATRep

There has been very little activity within the UK chapter of ANARCP since the last Plenary Committee meeting in May 14.

There is still some confusion surrounding the procedures for claiming the reimbursement of the costs of non-surgical outpatient treatment. AWC seem to apply different policies than that confirmed by this committee. Informal discussions with AWC have not resolved the matter so far.

I am sorry to report the death of Mr Brian Thomas, who had been living in Colombia during the latter part of his retirement.

Doug Manocha (GBR NATRep)

Report by the FRA NATRep

1. This report is given on behalf of Günter Franzreb, the Representative for France, who is unable to attend this plenary.

2. The French Region supports the drafted amended Bye-Laws and looks forward to seeing them implemented soon.

3. Comments which support those made by UK Rep about the website have been provided. It is important that this means of communicating with members provides relevant, current information in a readable form. We think that the workload is too great for one person to collate and manage the site.

4. A regional meeting was hosted in Gers by the Franzrebs on 17/18 Sep. 12 people met for a lively discussion and excellent social occasion. The duck was enjoyed -- especially by our Treasurer.

5. Gunter explained the importance of voting, even by proxy, for ANARCP matters. We will follow this up before the next Annual Assembly.

6. Concern was expressed regarding the lack of representation for ANARCP at the Confederation level. There had been no contact from the Nominated Rep.

7. Many of our members in France are old and infirm and there is some difficulty in keeping tabs on them all. A list of members in electronic form and regular updates are important tools.

8. All were encouraged to join AAPOCAD.

9. It was suggested that there would be benefit if NatRep reports at the AGA were presented in a uniform structured format. Possibly written reports could be emailed to plenary members beforehand to give time for questions during the assembly.

10. AWC. A number of questions about support from AWC were raised. Most of these were specific to individuals. For some we are trying to provide information locally, others have been passed to Falko Bülling. However, more general questions were raised:

- a. What is the definition of 'serious illness' and how it is decided?
- b. New benefit guide. When will it be distributed?
- c. Should the guide show different amounts for 'normal' reimbursements and reimbursements, where supplementary insurance has been paid for?

11. The Region has 37 members from a variety of nations. Since a number came from the old NATO units in France, many members are old. Now that there are more French people employed within ACO, the numbers should increase in the future although not immediately.

Graham Robertson (Deputy NATRep)

Report by the ITA NATRep

Mr Chairman, Ladies and Gentlemen

My report today will focus on the following items:

- 1. Emolument adjustment for retirees in Italy for year 2015
- 2. Taxation Problem
- 3. Logistic support from JFC Naples
- 4. Social

1. According to the CO-ORDINATING COMMITTEE ON REMUNERATION proposed adjustment for the year 2015, in Italy the emoluments, for those belonging

to the Pension Scheme, will suffer a diminution of 1,5%. It appears that this dimension is related to the actual rent in Italy, which, according to the official National data, there has been a rent-cost decrease, during the last 6 years, about 2,5. Mr Chairman, I will ask you few seconds in order to demonstrate that the procedure applied in determining the PPP (Purchasing Power Parity) is not realistic. Let us 'imagine' to divide the whole number of Coordinated Organizations' active Dependents in Italy as follows:

- 75% for those who live in owned accommodations
- 22% for those who live in rented accommodations, with contracts clinched well before the last six years
- 3% for those who live in rented accommodations with contract clinched within the last 6-year period

It is evident that the whole 25% of officials who live in rented dwellings cannot be accommodated '*sic et simpliciter*' (So simple) in the so-called 6-year moving model in order to compute, in accordance with the procedure, the aggregated rent-value, adjourned at 1st July 2014.

There is more to say Mr Chairman, but I have with me a petition, already given by Mr Colella to the AAPOCAD Chairman, Mr Vacquez, and I, helpfully, ask you to present it to the Chairman of the CNRCSA, Mr Guidetti, for the eventual actions in the interest of the associates ANARCP living in Italy.

2. As it has been already said, in Italy we have many, almost all the retirees belonging to the Pension Scheme have, cases with the local Agenzia delle Entrate, the Italian Taxation Agency, related to the taxation imposed on their emolument. Two cases are in front of the Supreme Court and we are waiting for their final judgment.

We have also one argument, not with the National agency, but with the NATO Pension Unit. One of our colleagues is not receiving the tax adjustment because she declared that she is not denouncing it for taxation, but she is keeping it in a bank account just in case the Agency is demanding to pay tax on the emolument she is receiving. The NATO Pension Unit, because of this declaration, decided to not pay any more the tax adjustment to her and does not respond to the question posed to them by our colleague. That is, are they going to pay back the tax adjustment if the Agency will ask her to pay tax on the emolument she is receiving?

I do not know if you, Mr Chairman, can take any action on this issue.

I believe that because of cases on going in Italy, Spain, Germany, Netherland, Denmark and, due to the proposal on the table to eliminate the tax adjustment, the two NATO Confederations should take the most appropriate actions in order to define our emolument deferred net salary and eliminate the tax adjustment.

I hope that this principle is supported by other NAT REPs.

3. With great pleasure I will report that the retirees in Naples are receiving, from the Chief of Staff, LT Gen Di Marco, and from the Human resources Office, Dr Quattrone, the logistic support we need.

4. From a social point of view, we met in different occasions and with different colleague for a pizza, and we are looking forward to having our Christmas party in December. We spread our news on our web site and It is useless to say that all of us are concerned with the 2015 adjustment.

Thank you Mr. Chairman, and all of you, for your patience,

Dr. Vincenzo Arzeni (ITA NATRep)

Report by the TUR NATRep:

Draft Bye-Laws, para 13:

Personally, I would say that not granting life membership to members who have dutifully paid their dues for thirteen/fourteen years is simply unfair. Why not start implementing this rule for new members? It does not seem logically correct to apply the said rule to old members retroactively.

ANARCP land forces command Izmir status regarding internet connection: Despite our numerous requests and Laurie Daykin's provision of the ANARCP SHAPE internet e-mail address, our HQ refused to connect us to HQ internet. Their reasoning was that the 'log-in account could not be opened'. As they also prohibit carrying a USB in and out of the HQ, our work has become double, bringing in printed work done at home and repeating it in the office for our office files.

Is there any way SHAPE ANARCP can assist us further in order to secure our internet connection?

Atilla Aktuglu (TUR NatRep)

ANARCP COMMITTEE MEMBERS

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